

Our Lady of Fatima education committee meeting
October 17, 2007 - approved

Minutes

Present: Maria Anzulovich, Fr. Tepoorten, Rob Wood, Patrick Nam, Dave Henry, Karen Aimar, Kevin Park (recorder).

Absent: Linda Masi, Viola Penchak.

Meeting called to order at 7:10pm.

1.0 Opening prayer led by Father Tepoorten.

2.0 Approval of agenda:

- Motioned by Father Tepoorten and seconded by Patrick Nam.
- All in favor, motion carried.

3.0 Approval of minutes of September 19, 2007:

- Modified 5.1 (point omitted as requested by Fr. Tepoorten)
- Motioned by Fr. Tepoorten and seconded by Tim Provenzano.
- All in favor, motion carried.

4.0 Business arising from minutes:

- Casters are working very well.
- Details regarding Food Safe certification will be looked into in January. Menu selections may change pending Provincial guidelines (healthier food in lieu of hotdogs).
- Vests with logos for purchase are still in planning stages.

5.0 Reports:

5.1 Principal (Mr. Wood)

- Visited and inspected Pacific Academy. Although impressive in size and infrastructure, Our Lady of Fatima far outshines Pacific Academy in academic quality. Testament to higher standards set by our school.
- Grade 2 French teacher will be on leave for the as her spouse is on palliative care. Her replacement is yet to be determined. During interim, the class is being taught by French assistant.
- Provincial government has announced its future plans to finance 50% of the cost of play structure and installation for independent schools.

5.2 Vice-principal (Mrs. Anzulovich)

- 60th anniversary BBQ went well.
- Staff retreat was beneficial and successful. The theme was "Let us pray".
- Grade 7 retreat to Loon lake was a success.

- Upcoming Pro D day conference will be held on Friday and Saturday. All teachers will be attending the Friday session, while some will attend the Saturday session.
- Many thanks to maintenance for retrieving the balls from the school roof top.

5.3 Maintenance (Patrick Nam)

- Landscape ties by the play structures have been built up to retain pea gravel.
- 7-tons of pea gravel was brought into top-off the existing amount. More pea gravel will be brought in around the new play structure in the spring. Current pea gravel level is still inadequate.
- Don will look into repairing the potential hazard posed by the “Donut” play structure. If a fix is not possible, will look into obtaining a replacement part.
- Annual maintenance on the furnace was performed in September.
- Placement of felt pads on chairs and desks has dramatically reduced class room noise.
- School interior refurbishment being considered for work bee during wet winter months. One possibility is cleaning and painting of trims and walls. Jack could do all the prepping prior to work bee.
- Postpone carpet replacement in the music room until Spring. Will look into carpet cleaning in near term.

5.4 Parent participation (Karen in place of Linda)

- Everything is going well.
- Staff was consulted regarding implementation of early school entry for kids on rainy days. The proposal was unanimously rejected by the staff.

5.5 Financial (Dave Henry)

- Finances are in-line
- Amount of fund raised through Walkathon has yet to be report. The amount should be available by our next meeting.
- Annual budget is drawn up with the help of John Pavich
 1. Motioned to accept budget by Dave Henry and seconded by Tim Provenzano
 2. All in favour. Motion passed.

5.6 Pastor (Fr. Tepoorten)

- Would be worthwhile to have a 60th school anniversary function involving Our Lady of Fatima alumni. Would be a neat way to commemorate the school's 60th anniversary

6.0 New business

6.1 Communication protocols.

- Communication protocol between PEC and parents will be re-evaluated.
- PEC will act promptly and thoroughly in unison to address critical parental/student concerns brought to the members.

6.2 Fatima school website

- Website needs updating. For example, online school handbook is out of date.
- Handbook is currently being updated, including the anti-bullying/anti-harassment policy. Rob will e-mail the draft to PEC members for review and suggestions.
- Website should contain obvious and accessible links to key school policies such as uniform code, anti-bullying/anti-harassment policy, etc.

7.0 Closing prayer by Fr. Tepoorten.

Meeting adjourned at 9:35pm.

(Tentative) Next meeting: November 14th, 2007 at 7pm in the staff lounge.