

Our Lady of Fatima Education Committee Meeting

Final Minutes for Nov. 4th, 2009

Present: Fernando Vicente, Gordon Lemaire, Janet Tng, Marisa Ruggier-Andrews, Maria Katsionis, Maria Anzulovich Father Tepoorten

Regrets: Dan Vasicek, Dan Smith

Recorder: Martin Mroz

Meeting called to order at 7:18 pm.

1.0 Opening prayer by Father Tepoorten.

2.0 Approval of Agenda

- Motion to accept the agenda – Marisa
- Motion seconded - Gordon
- Motion carried.

3.0 Approval of Minutes

- Amendments noted by Martin to Oct minutes.
- Motion to accept minutes as amended at the meeting – Gordon
- Motion Seconded – Fernando
- Motion carried.

Action Items:

- Martin to amend minutes and have posted to the website

4.0 Old Business/ Previous Minutes

4.1 Review Action Item List

- Action item changes noted on spreadsheet.

4.2 Furnace leak

- Furnace leak has been fixed. Some additional repairs are requiring ordered parts.

4.3 Sports Court

- Sports Court fencing is being addressed by Maintenance Portfolio. It is pretty much completed

4.4 Fund Raising Communication

- Fund raising communication in works.

Action Items

- To finish a draft of the communication - Fernando

4.5 Stair well down to K French

- Jack is waiting for a dry day to paint it. Father discussed inside hallway as well.

4.6 PPH Profiles for data entry

- This is done and coordinators are now entering information

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5.0 Principal report - Maria K.

- Appealed and received a special education grant.
- Senior boys are the soccer champs!
- Walkathon money amounted to \$28500. (notation: More came in later as per Communique – final total as of Dec was \$30056.44)
- Maintenance – heating issue due to piping issue. Fixed and cost TBD. Still an issue in some classes but it is being addressed. Waiting for parts to arrive. Bought space heaters as a temporary solution.
- Celebrated Father's Birthday!
- Things are going well.

6.0 Vice Principal Report - Maria A.

- PD day went well for French and English stream teachers.

7.0 Finance Report – Marisa

- Report circulated.
- Close to on budget on all lines.
- Salary lines need adjusting by John Pavich.
- Some concern on substitute costs due to flu season.

Action Item:

- Hot lunch program breaks even. John to make sure that this is tracked. – Marisa
- John to separate out Subs and Aides so this can be tracked better – Marisa

8.0 Maintenance Report - Gordon

- Report circulated.
- Oct work bee was a success, Sports count was finished as there were 30 people helping.
- Gordon presented new format for tracking maintenance items.
- Fernando report that Dan Smith was organizing snow removal process.

Action Item:

- Follow-up with Gordon on what is junk in the Britco trailer – Maria K
- Discuss replacement of damaged ceiling tiles need to be replaced by Jack. – Father T.
- Discuss how the east walk way needs to be kept clear of slippery leaves by Jack. – Father T.
- Discuss the installation of draft protectors with Jack – Father T.
- Burned out lamp posts need to have lights replaced. Jack to contact replacement lighting company he has dealt with previously. – Father T.
- Water drain at entrance of gym to be added to work bee. – Gordon

9.0 Parent Participation Report - Janet

- Coordinators doing own entry. Janet checks it. Fernando assisting as well.
- Maria K. reported that certain parents have requested whether they can receive PPH for disinfecting desks. Historically it was only done for K. This is something that the janitors do so there is no need.

Action Item:

- Janitorial company needs to be informed outside Garbage bins are to be emptied properly. – Maria K.

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10.0 Pastor's Report – Father T.

- Reminder that the PEC is having a mini-retreat on November 14th
- Father arranged for the Arch-Bishop to perform Mother's Day mass at the school.

11.0 Uniform policy

- Maria K would like shoe colour to be black solely to improve the look of the uniform. This would result in the elimination of "outdoor" and "indoor" shoes, where students would wear their black "outdoor shoes" all day long.
- It was discussed that the current policy is not strictly enforced.
- It was noted that the wording of the current policy enforcement difficult, in particular the word "predominately" which qualifies the navy, black or white colour of shoes.
- Motion: To change the school uniform policy that reads: "Shoes or runners (predominately navy blue, black or white)" to read "Shoes or runners (black only)". Gym uniform policy is not to be changed. Effective September 2010. - Janet
- Seconded: Gordon
- Motion not carried

Action Items:

- Bring forward policy change process on future agenda for discussion. – Fernando

12.0 Correspondence – Patrick Nam and Teresa Low-Provenzano

- Discussed asking parents to purchase pink shirts at \$3 each for Anti-Bullying Day.
- The PEC would like to know the incremental cost by quantity before we will proceed.
- The PEC will revisit when it has more information.

Action Items:

- Respond and follow-up. – Fernando

13.0 All Day Kindergarten

- OLF needs to determine if it would participate in all-day kindergarten if it is accepted into the pilot. OLF had applied to be in the pilot. 2010/11 is the pilot year. 2011/12 it will be mandatory.
- There is more information on the Ministry of Education website to help answer questions.

Action Item:

- Begin to develop and distribute an analysis of the pros and cons – Martin
- Share the application for all-day kindergarten - Maria K

14.0 Correspondence – Rayleen Zanatta

- White Spot Hot Lunch Donation has been offered.
- The first meal will be offered free and will be associated with an event/fundraiser or some other community spirit building at Maria K's choosing. The others will be fundraisers.

15.0 Closing Prayer by Father Tepoorten (10:21 pm)

- Meeting adjourned at 10:14 pm.
- Next meeting: Wednesday Dec 9th 2009 at 7pm in the School Staff Room.