

Our Lady of Fatima education committee meeting
Approved minutes for November 14, 2007

Present: Maria Anzulovich, Linda Masi, Viola Punchak, Rob Wood, Patrick Nam, Dave Henry, Karen Aimar, Kevin Park (recorder).

Absent: Fr. Tepoorten.

Meeting called to order at 7:07pm.

1.0 Opening prayer led by Tim Provenzano.

2.0 Approval of agenda:

- Motioned by Tim Provenzano and seconded by Patrick Nam.
- All in favor, motion carried.

3.0 Approval of minutes of September 19, 2007:

- Motioned by Dave Henry and seconded by Patrick Nam.
- All in favor, motion carried.

4.0 Business arising from minutes:

- Ralph, a web designer and Tim's co-worker, provided insight on ways to improve OLF school website.
- Budget sent to CISVA on a timely manner

5.0 Reports:

5.1 Principal (Rob Wood)

- Draft of updated anti-bullying policy provided to PEC members.
- Major Water leak at the school has been fixed. Much thanks to Jack Whiting and Don Patzer for excellent job.
- Black top will be applied to areas which were dug up to fix the leak. This will be done as soon as the weather improves.
- Water supply lines are very old and in terrible shape. Currently, the line comes in from Edgar street, which supplies both the church and school. A plan is in the works to replace the aging water line and hook up the school water main to the supply line off of Burns street, separate from the church water line.
- Looking in to contracting out whole-school year book to Life-Toner photography company. This would be in addition to the 7th grade year book. These new year books would be available to interested families for a nominal cost as yet to be determined.
- Packet outlining the proposed compensation package for CISVA teachers was handed out to the PEC members. Townhall meeting will be held on the 19th of November at St. Helen's Elementary school to discuss this issue.

5.2 Vice-principal (Maria Anzulovich)

- No new report.

5.3 Maintenance (Patrick Nam)

- Proposed carpet cleaning in the music room will need to be put on hold temporarily as the carpet cleaner donated by Don is not working. Will look into obtaining another carpet cleaner from elsewhere.

5.4 Parent participation (Linda Masi)

- Looking into formulating a more standard uniform code guidelines to update the existing code in the handbook.
- Uniform-code compliance is assessed via formal uniform inspections during the school year. However, if the student is non-compliant anytime during the school year, teacher will send a letter to the parents concerning the infraction.
- Walkathon parent participation slips have been turned in for grades 5E, 5F, 6E and 6F.
- The parent participation hour reminder letter will not be sent out in November. A letter will be sent out in February.

5.5 Financial (Dave Henry)

- Finances are in-line

5.6 Pastor (Fr. Tepoorten)

- No report (absent)

6.0 New business

- No new business

7.0 Closing prayer by Tim Provenzano.

Meeting adjourned at 10:00pm.

(Tentative) Next meeting: December 12th, 2007 at 7pm in the staff lounge.