

Our Lady of Fatima education committee meeting
Approved minutes for January 9, 2008

Present: Tim Provenzano, Linda Masi, Patrick Nam, Dave Henry, Karen Aimar, Maria Anzulovich, Rob Wood, Nicole Legal, Kevin Park (recorder), Viola Punchak

Absent: Fr. Tepoorten

Meeting called to order at 7:10pm.

1.0 Opening prayer led by Tim Provenzano.

2.0 Approval of agendas:

- No new agenda.
- Motioned by Karen Aimar and seconded by Tim Provenzano.
- All in favour, motion carried.

3.0 Approval of the minutes from Dec. 12th, 2007 meeting:

- No changes.
- Motioned by Tim Provenzano and seconded by Linda Masi.
- All in favour, motion carried.

4.0 Business arising from minutes:

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5.0 Reports:

5.1 Principal (Rob Wood)

- Lisa Fyfe was recently hired to fill Rosalie's former position. She is qualified and was hired by Fr. Tepoorten on the spot. Prior to joining OLF, she was a secretary at Our Lady of the Assumption parish. Her experiences include book keeping and on-line banking. Her contract is until end of June. Her performance will be assessed at that time.
- Ballots for PEC members' vote on teachers' compensation package will be sent home with the students.
- Hot lunch program has been cancelled for January. Caterers are considering bringing the program in-line with government provision for healthy kids.

5.2 Vice-principal (Maria Anzulovich)

- A mandatory kindergarten pre-application/registration informational meeting will be held on February 21st. Parents will be asked to fill out the application forms, which will be sorted in the office to determine the priority rankings of the applicants for enrolment purposes. The registration forms need to be turned into the school office by March 17th.
- Varieties of extracurricular activities have been started (e.g. choir, Sun Run training, weaving club, etc.).

- Our first school band recital is scheduled for January 30th (Wednesday) at 7pm.

5.3 Maintenance (Patrick Nam)

- Trying to keep up with regular carpet cleaning during the wet months. The current carpet cleaner is adequate, but time consuming as it is not an industrial model. We are currently in the process of looking for an industrial model.
- Power washing doorways to keep sand out of classrooms.
- A work bee is scheduled for the end of the month.

5.4 Parent participation (Linda Masi)

- Working on updating the parent handbook regarding the parent participation fee collection procedure.
- Waiting to get a list of parent participation hours-exempt families.

5.5 Financial (Dave Henry)

- Finances are in-line.

5.6 Pastor (Fr. Tepoorten)

6.0 New business

- No new business.

7.0 Closing prayer by Tim Provenzano.

Meeting adjourned at 8:40pm.

Next meeting: February 13th, 2008 at 7pm in the staff lounge.