

Our Lady of Fatima education committee meeting
Approved - Minutes for February 13th, 2008

Present: Tim Provenzano, Fr. Tepoorten, Linda Masi, Patrick Nam, Dave Henry, Karen Aimar, Maria Anzulovich, Rob Wood, Nicole Legal, Kevin Park (recorder)

Meeting called to order at 7:06pm.

1.0 Opening prayer led by Fr. Tepoorten.

2.0 Approval of agendas:

- Motioned by Tim Provenzano and seconded by Linda Masi.
- All in favour, motion carried.

3.0 Approval of the minutes from Jan. 9th, 2008 meeting:

- Change to “Dec. 12th”.
- Change to “Fyfe”.
- Correction: Hot lunch was cancelled for January only.
- Motioned by Patrick Nam and seconded by Tim Provenzano.
- All in favour, motion carried.

4.0 Business arising from minutes:

- None.

5.0 Reports:

5.1 Principal (Rob Wood)

- Air quality assessment at OLF – on-going. A teacher filed a Worksafe BC claim last year based on her physicians diagnosis and Worksafe BC demanded air quality assessment of the main school building. Air quality assessment is scheduled to be performed sometime first week of March. On a separate issue, air movement in the pre-K/KF/KE area are quite uneven. There are four air exchangers located in the library. There is one in KF and KE, but are disconnected. Don will be examining and cleaning the ducts in the Fatima Center.
- Grade 4 and Grade 7 FSA testing is on-going. Most of the tests this year are done on the computers. The computers have been working very well – thank you to Adrian Anzulovich for such a great job maintaining the computers.
- Parents chaperoning students on a day-trip to Victoria will be receiving parent participation hours for the duration of the field-trip (12 hours).
- Teachers’ compensation package has passed.

5.2 Vice-principal

Nicole Legal

- French immersion classes will be attending a Festival du Bois presentation on Feb. 28th in the church basement.

- On March 3rd, La Theatre Seizieme will be performing a student play.
- Isaiah PowerSmith will be donating money he raised on his birthday in lieu of presents at the “Variety Club Children’s Telethon” on February 16th.
- Teachers have raised a concern regarding some parents that are perpetually “late” in picking up their kids. These parents are picking up their kids at 4:30-5:00 pm. We will reiterate to these parents that **OLF is not an after-school day care**. In the parent handbook, it is clearly stated that the children will be supervised between 8:30am-3:30pm. There are plenty of after school day care options available and these parents need to make an appropriate arrangement immediately. The PEC will be forced to take drastic actions (i.e., notifying children’s services) if these parents do not heed the request as stated in the letter to be sent out by Karen Aimar.

Maria Anzulovich

- Teachers are preparing for Pro-D day (Catholic educators’ conference).
- Kindergarten application evening is this Thursday. Parents will receive information on academic aspects of French and English stream programs. Pre-applications will be sorted and categorized according to admission guidelines.

5.3 Maintenance (Patrick Nam)

- Last WorkBee turn out was extremely large – 25 individuals showed up for mostly indoor work. There weren’t enough jobs to accommodate all the attendees. To avoid such a mad dash for making up parent participation hours last minute, will consider implementing a limit in advance on number of individuals needed depending on the work load.
- Carpet cleaning is currently on hold since Don’s old machine is broken. Don is currently in the process of looking for a replacement machine.
- A more regular mopping schedule is requested by the teachers. The issue is unclear as to whether this is a maintenance or custodial duty. Patrick will check with our custodial service. This issue will be tabled until our next meeting in March.

5.4 Parent participation (Linda Masi)

- Parents are responding to new policy requiring submission of \$250 with registration if 15 hours are not met by Feb. 29th. Still need to obtain a list of exempt families. Will enquire to Rosalie/Linda.

5.5 Financial (Dave Henry)

- January was a quite month. As usual, the budget is in-line.

5.6 Pastor (Fr. Tepoorten)

- April 13th Knights’ pancake breakfast will be dedicated to Rosalie and Pauline. Father will be obtaining papal blessing for both. The announcement will be in the church bulletin and communiqué.

- Archbishop Miller will be celebrating 12 noon mass on March 9th (Sunday). The tentative theme will be “Fatima, a commitment in learning of faith.” The readings will be in both French and English. Food for the reception following mass will be in the Gym. Archbishop Miller will be present for confirmation on May 25th. Father will put an announcement in the communiqué.

6.0 New business

- A correspondence was received from Michelle Pielak raising concern regarding slippery path from Burns street as well as a suggestion for parent volunteers for snow removal on school property.
- After an extensive discussion, PEC has agreed to implement a program to recruit dedicated group of parent volunteers who reside near the school to clear snow from critical areas. In order to improve snow removal around the school, PEC has unanimously agreed to purchase a snow blower for the parish and school. The cost will be divided 50/50 by the parish and school. Rob will be looking into contracting a snow removal service for school parking lot snow removal.

7.0 Closing prayer by Fr. Tepoorten.

Meeting adjourned at 10:10pm.

Next meeting: March 12th, 2008 at 7:00pm in the staff lounge.