

Our Lady of Fatima Parish Education Committee Annual General Meeting

FINAL Minutes for May 26, 2010

PEC Parent members:

Chair: Fernando Vicente

Vice Chair: Dan Smith

Treasurer: Marisa Ruggier-Andrews

Maintenance Portfolio Co-Chairs: Gordon Lemaire, Dan Vasicek

Parent Participation Portfolio: Janet Tng (regrets)

Secretary: Martin Mroz (recorder)

Principal: Maria Katsionis

Vice Principal: Maria Anzulovich (regrets)

Vice Principal: Nicole Legal

Pastor: Father Patrick Tepoorten

Guest: John Pavich (financial accountant)

Parents: Approximately 20

1.0 Meeting called to order at 7:05 pm by Fernando.

2.0 Opening prayer by Father Tepoorten.

3.0 Welcome by Fernando

- Introduction of PEC members, farewell to Martin (out-going member), welcome to Lisa Morandin, (new PEC member)
- Description of the committee, thank you to Maria K, Father T.

4.0 PEC members provide short descriptions of their portfolio

5.0 Treasurer presentation

- Finances explained status of budget.

6.0 Principal presentation

- Shown new promotional video for school
- New Report Card format presentation

7.0 Questions to the PEC:

Question: Last year I brought forth a concern regarding exit interviews at Our Lady of Fatima and never received a response back. The question I had asked was if the school did exit interviews to parents who leave the school? I would like to raise this issue again as I feel it is important to receive feedback from outgoing OLF families as to why they are leaving and to see if there could be improvements for the school from their feedbacks.

Answer: This is on our agenda to address and act upon at our Sep meeting. We would like to implement this appropriately and successfully and understanding fully what information we want to find out from out going families.

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Question: Shouldn't we just do this now?

Answer: It is difficult and troublesome to implement new policy and process with the limited time left.

Question: When you do implement this policy will you go back and ask families that have left why they will do so?

Answer: This is something we will consider.

Question: How have we fallen on the budget? Are we over/under and what does it look like next year?

Answer: We generally do not release budgets and financial statements in the minutes. We have a new preliminary budget for next year and it is required to be balanced. Enrolment is up for next year over this year, so it appears to be healthy. It is an optimistic and sound budget for next year.

Question: Do we have a bid process for major improvements to the buildings?

Answer: We generally gather a minimum of 3 quotes and evaluate.

Question: What is happening with all day kindergarten?

Answer: We have opted out of the pilot all day kindergarten for next year. The kindergartens are taking over the space where the pre-school is currently. The preschool is part of the parish capital expense and responsibility. It will be close to the parish.

8.0 Meeting adjourned (8:00 pm)

- Next regular meeting is on Thursday June 10th 2010 at 7pm in the School Staff Room.