

## **Our Lady of Fatima Education Committee Extraordinary Meeting Minutes for July 28<sup>th</sup>, 2009.**

**Present:** Fernando Vicente, Dan Smith, Father Tepoorten, Marisa Ruggier-Andrews, Janet Tng.

**Recorder:** Dan Smith

Meeting called to order at 7:35 pm in the Rectory.

### **1.0 Opening prayer by Father Tepoorten.**

### **2.0 Review of the positions vacant on the PEC and the needs of the committee.**

- There are currently 3 elected positions available on the committee. These positions are vacant due to the resignations of Tim Provenzano, Patrick Nam and Anne Lee-Young.
- These positions can be filled by a nomination and voting process of the current committee members.

- The portfolio's that are currently vacant on the PEC that need to be filled are:
  - Maintenance (2 people).
  - Vice Chairperson.

- There was discussion that the maintenance position(s) need to be filled immediately due to the fact that the school is currently undergoing renovations and a great deal of work needs to be done before school starts in September.

- There was also discussion around having someone else on the PEC help out with the Parent Participation portfolio as the program is currently being revised and updated and this will require a large amount of work also.

### **3.0 Review PEC candidate Bios**

- There are 3 candidates who have expressed strong interest in being appointed to the PEC:

- Gordon Lemaire,
- Martin Mroz
- Dan Vasicek.

- After a thorough discussion of the candidates, Marisa motioned to appoint Gordon, Dan and Martin for membership on the PEC.

- Motion seconded by Janet.

- Motion passed unanimously.

- Fernando agreed to contact all three individuals and confirm their acceptance of their appointment to the education committee.

- It was agreed that the committee would wait until the August meeting to fill the position of Vice-Chair.

### **4.0 Network Upgrade**

- To improve the speed and efficacy of the school's network, it has been proposed by our network administrator (Maverick Consulting) that we upgrade some of the school's network hardware – namely the switches. This would allow for greater speed, volume and better troubleshooting capability.

- Fatima currently has a credit with Mavicon (due to an earlier overpayment) that would cover the cost of the upgrade.
- Dan motioned that we upgrade our network switches in the school but not the Fatima Centre, as not all of that building is currently wired for network access. This area can be done at a later time once the wiring is completed.
- Motion seconded by Janet
- Motion carried unanimously.

### **5.0 Closing Prayer by Father Tepoorten**

Meeting adjourned at 9:40 pm.

Next meeting: Wednesday August 26<sup>th</sup>, 2009 at 7pm in the School Staff Room.